

Topic / Suggestion	Next Steps	Completed / Not Completed
<p>HVAs should be improved upon:</p> <ol style="list-style-type: none"> 1. bring different member types together 2. Coalition HVAs rather than independent 3. Individual orgs should bring their own HVA to contribute to HCC 	<p>HCC leaders will provide members with updates on the upcoming Risk Assessment strategies during the May 2024 meetings.</p>	<p>COMPLETED</p>
<p>Focus should be on Natural Disasters for the HVAs</p>	<p>HCC leaders to share information with members. This will be accomplished during the May HCC meetings.</p>	<p>COMPLETED</p>



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<p>Comprehensive risk assessment vs meeting grant deliverables</p>	<p>During the summer HCC meetings, leaders will present the methods they use to integrate requests from HCC members into state and federal requirements. This session will provide insight into how the coalition's feedback influences broader policy and compliance frameworks, ensuring that members' needs and concerns are effectively addressed at higher levels of governance.</p>	<p>IN PROGRESS - All Risk Assessments for Budget Period 1 (BP1) will include all HCC members that express interest.</p>
<p>HCCs should collaborate with NJDOH on an IPP (MYTEP) & HVA/Risk assessment. A recommendation was made to bring in a consultant to conduct a comprehensive Risk Assessment.</p>	<p>A planned discussion with the New Jersey Department of Health (NJDOH) will explore opportunities for collaboration and the potential recommendation to bring in a consultant. Following this discussion, HCC leaders will report the outcomes and any agreed-upon strategies to the members during the upcoming summer and fall meetings. This will ensure that all members are informed of the developments and the direction of potential consulting efforts.</p>	<p>COMPLETED</p>

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<p>Improve upon exercises over the course of the next 5 years</p>	<p>HCC leadership agenda item for fall HCC exercise workgroup meetings.</p>	<p>IN PROGRESS - BP1 Medical Response Surge Exercise (MRSE) Workgroup includes input from all member types for improvements from the previous year.</p>

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Infectious Diseases should be a focus for exercises	HCC Leadership agenda item for May HCC meetings.	NOT COMPLETED - Infectious Disease will be a focus in HCC MRSE Exercises in BP2-BP5.

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Talk about exercises at the HCC Meetings. Use the meetings as workshops for exercises	HCC leaders will identify this initiative at the May meetings, and CLOSE this item.	COMPLETED

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Use last year of AARs/IPs to run exercises	Discuss during exercise workgroup meetings. Leaders will report at HCC meetings.	COMPLETED
Partner with UASI on exercises	HCC Leaders to discuss with UASI chair(s) and report at May HCC meetings.	IN PROGRESS - Ongoing meetings in regards to UASI and MRSE interaction are taking place currently.

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<p>Regional and statewide full scale exercise to include pt tracking, evacuation (all aspects), and resources.</p>	<p>Discuss during exercise workgroup meetings. HCC Leaders will report to members at fall meetings.</p>	<p>IN PROGRESS - Regional and Statewide Full Scale MRSEs for BP1-BP5 will be inclusive of evacuation and patient tracking.</p>
<p>HCC members requested Cyber exercises that test Emergency Management. It is expected to be a significant focus in state and federal initiatives.</p>	<p>At the upcoming fall HCC meetings, HCC leaders are scheduled to present a detailed timeline for planned exercises. This timeline will outline the key dates, objectives, and expectations for upcoming drills and simulations. The presentation will provide members with a clear understanding of the activities scheduled for the next cycle, allowing facilities to prepare and align their internal resources to participate effectively. This proactive communication aims to ensure that all members are fully informed and ready to engage in these critical training opportunities.</p>	<p>COMPLETED</p>

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<p>Evacuation Plan should be up on the njhcc.org website. Repository for plans.</p>	<p>HCC leaders are set to present a comprehensive plan of action and a detailed timeline during the fall HCC meetings. This strategic outline will include key initiatives and milestones for upcoming projects and goals. Following these meetings, the details of the plan will be featured in the fall newsletter. This inclusion in the newsletter will ensure that all members who may not have been present at the meetings are well-informed of the coalition's direction and updates. It will also serve as a documented reference that reinforces the transparency and accountability of the HCC leadership's commitments.</p>	<p>NOT COMPLETED - The NJHCC EM Team is awaiting word for a statewide Evacuation Plan to be included on the njhcc.org website.</p>
<p>Inventory visability</p>	<p>Please see above.</p>	<p>IN PROGRESS - The NJHCC EM Team is working to setup inventory visibility on the njhcc.org website.</p>

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Communication of situational awareness	<p>HCC leaders will present a detailed plan and timeline at the summer meetings, covering key initiatives and milestones. This information will also be featured in the summer newsletter, ensuring all members are informed. This reinforces transparency and accountability in the coalition's direction and updates.</p>	COMPLETED
Hippocrates replacement	Please see above.	COMPLETED

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Juvare is underutilized	A 5-year plan is underway to enhance the value and utilization of Juvare. HCC leaders will present this strategy at the upcoming summer and fall HCC meetings.	IN PROGRESS - The NJHCC EM Team along with assistance from the Juvare Advisory Board (JAB) are redeveloping the priorities of Juvare and increasing its utilization.
Juvare exercise	HCC leaders will present a detailed plan and timeline at the summer and/or fall meetings, covering key initiatives and milestones. This information will also be featured in the newsletter, ensuring all members are informed. This reinforces transparency and accountability in the coalition's direction and updates.	IN PROGRESS - Juvare will be utilized in all NDMS and MRSE exercises through BP1 and BP5.

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Patient Tracking	HCC leaders will provide regular updates to members while working with NJDOH to increase the use of the patient tracking system.	NOT COMPLETED - The NJHCC EM Team is awaiting decision making in regards to patient tracking in the future.
To ensure transparency and strategic alignment, a detailed budget overview will be presented at the HCC Leaders meetings. This overview will explain how funds are allocated and spent, and highlight potential opportunities for more efficient use of resources. By reviewing the budget in detail, Leaders will gain a clearer understanding of financial priorities and constraints, which in turn can help drive more informed discussions about future initiatives and funding allocations. This process will also open up opportunities for leaders to optimize budget management to better meet the coalition's objectives.	RCMs will create format to share information at monthly leadership meetings beginning in May.	IN PROGRESS - The NJHCC EM Team is working with NJDOH and NJHA to improve transparency of financial utilization of HPP funds.

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<p>Do not spend money on space unless its for large groups - use free venue.</p> <p>Meetings and trainings should not have a cost associated as there is significant free space and trainers statewide.</p>	<p>As HCC leaders plan future meetings and conferences, they will work closely with members to explore available venues within the community that could host events at minimal or no cost. The May HCC meetings are being help in no-cost space. This collaborative effort to utilize member-offered or network-sourced venues aims to significantly reduce or even eliminate venue-related expenses. Such a strategy is not only cost-effective but also enhances community involvement and shared responsibility among coalition members. By conserving resources on venue costs, the coalition can redirect funds to support other vital aspects of its mission, fostering a more efficient and impactful use of its budget.</p>	<p>COMPLETED</p>

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<p>Approval process for initiatives and details related to them.</p>	<p>As the Third Party Fiduciary Agent (TPFA), the New Jersey Hospital Association (NJHA) has specific responsibilities outlined in the New Jersey Department of Health (NJDOH) Funding Opportunity Announcement (FOA) and related grant award documents. All recommendations generated by members, leaders, and the NJHA itself are to be submitted to the NJDOH for approval. Once these recommendations have been reviewed and decisions are made, the results will be communicated back to the HCC leaders and members, ensuring transparency and keeping all parties informed of updates and progress.</p>	<p>COMPLETED</p>
<p>Structure & governance of HCCS, transparency, voting, leadership checks and balances</p>	<p>The process, when completed, will be shared with the HCC members.</p>	<p>IN PROGRESS - The NJHCC EM Team is currently developing the Governance document to address voting, leadership checks and balances, etc.</p>

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<p>Cybersecurity is a focus for Home Care and Hospice members</p>	<p>The current process of information sharing and engaging subject matter experts will persist. It is anticipated that the topic will soon be discussed further, particularly in the context of upcoming exercises. This ongoing dialogue will help ensure that our strategies and practices remain effective and well-informed by expert insights.</p>	<p>COMPLETED</p>
<p>An in depth look at resources and services that the HCC can provide and be used for.</p>	<p>HCC Leaders will initiate discussions with NJDOH.</p>	<p>COMPLETED</p>

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<p>Need more buy in & support from DOH. The state needs to publicly endorse should be statewide champions. NJDOH attendance would have been good.</p>	<p>HCC leaders will initiate discussions with NJDOH to explore ways to garner increased support and collaboration from them.</p>	<p>COMPLETED</p>
<p>Record trainings and have a repository</p>	<p>HCC leaders will report this process to members. Regional managers will include it in their training project tasks, and CLOSE this item.</p>	<p>COMPLETED</p>

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<p>Coalition to get a select number of people trained to teach and train ICS, HICS, HSEEP</p>	<p>A draft training schedule, to be developed by HCC leaders and EM support team, will be shared during the fall HCC meetings.</p>	<p>IN PROGRESS - The NJHCC EM Team is working with NJOEM and other partners to offer NIMS Compliant and other key trainings to all HCC members.</p>

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LTC needs to be NIMS compliant	An update will be provided by HCC leaders at the fall meetings for discussion with members.	IN PROGRESS - The NJHCC EM Team is working with NJOEM and other partners to offer NIMS Compliant and other key trainings to all HCC members.
Active shooter trainings	A training schedule, to be developed by HCC leaders and EM support team, will be shared during the fall meetings.	COMPLETED

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FQHC need more basic training (MCI Disaster)	An update will be provided by HCC leaders at the summer HCC meetings.	COMPLETED
Can we get NIMS on internal learning platform (download onto their facility platforms)	HCC leaders will report this process to members and CLOSE this item.	COMPLETED
Hybrid training would be ideal. Can this work for some EM trainings that require book knowledge and hands on?	HCC leaders will report this process to members. Regional managers will include it in their training project tasks, and CLOSE this item.	IN PROGRESS - The NJHCC EM Team is working with NJOEM and other partners to offer NIMS Compliant and other key trainings to all HCC members. Investigation into hybrid options is ongoing.

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Piggyback training on HCC meetings	HCC leaders will report this process to members. Regional managers will include it in their training project tasks, and CLOSE this item.	COMPLETED
Chem Rad decontamination response training	Upon completion of the evaluation, at HCC meetings, leaders will update HCC members with training opportunities and timelines.	IN PROGRESS - The NJHCC EM Team is working to develop Chemical and Radiological Decontamination Response Training with key subject matter experts in the field.

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<p>MOAB training (WPV) throughout facilities would benefit</p>	<p>Information gathered will be compiled and disseminated by HCC leaders during the summer meetings. Additionally, this information will be shared more broadly through the HCC Newsletter and on the HCC Website, ensuring that all members have access to the latest updates and resources, regardless of their ability to attend the meetings in person. This multi-channel approach helps maintain informed and engaged membership across the board.</p>	<p>COMPLETED</p>

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<p>HCC/EM WORKGROUP decide what trainings are important Creating standard track for healthcare one stop shop for all trainings required, self assessment toolkits on what trainings are needed Create a list of trainings for front-line staff. Want an expert on NIMS training and what is needed for each member. Standard training/course list - Track Crosswalk for trainings and the requirements they meet Regulatory compliance: Regulatory EM training for LTCs/SNFs, standardization of training, NJOEM, DOH, HCCs create a comprehensive list of trainings. Master list of all relevant trainings. Train the trainer. Trainings on Standards. More interactive trainings ex CDP, CDP bring in actors. IS100, 200, 700 & 800 etc. IS 200 in person now</p>	<p>The HCC leaders will present an update during the summer HCC meetings, detailing the progress and plans related to the ongoing initiatives. This presentation will also seek approval from HCC members to ensure alignment and consensus on the proposed actions and strategies. This step is crucial for maintaining transparency and fostering collective decision-making within the coalition.</p>	<p>COMPLETED</p>

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Evacuation training	<p>This plan will then be presented to all HCC members, ensuring they are informed of the new training opportunities and are able to provide feedback or express their needs further. This collaborative effort underscores the commitment to improving regional response capabilities and safety protocols</p>	<p>NOT COMPLETED - The HCCs are looking to develop this training in BP2-BP5.</p>

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Workforce resiliency	<p>The development of these critical emergency management components will be a collaborative effort involving both NJDOH and HCC leaders. The plan is to extend this development across the next five budget periods to ensure thorough integration and efficacy. HCC leaders are committed to keeping the members updated on the progress of these initiatives. They will start reporting on these developments at the fall meetings and continue to provide updates in subsequent gatherings to maintain transparency and encourage feedback. This proactive approach will help ensure that all HCC members are well-informed and engaged with the ongoing improvements in emergency management capabilities.</p>	<p>IN PROGRESS - The NJHCC EM Team in partnership with the Statewide Workplace Violence Committee members is bolstering workforce resilience through highlighting training opportunities and developmental programs. Information from these meetings is uploaded onto the njhcc.org website regularly.</p>

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<p>Certification classes for EMs</p>	<p>The training schedule, currently being developed by HCC leaders and the Emergency Management (EM) support team, will be presented and shared with all members during the upcoming fall HCC meetings. This schedule will outline the planned training sessions, including dates, topics, and formats, aimed at enhancing the preparedness and response capabilities of the coalition. Sharing this information during the fall meetings will ensure that members have adequate time to prepare and incorporate these training opportunities into their schedules.</p>	<p>NOT COMPLETED - The NJHCC EM Team has highlighted this as a focus for BP2-BP5.</p>

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HSEEP training and one day exercise design for post acutes	Please see above	IN PROGRESS - The NJHCC EM Team offers HSEEP courses in partnership with NJOEM and will continue to offer NIMS Compliant courses as requested.
Notes, gaps, successes, and timelines from ALL meetings should be shared with the HCCs	HCC Leaders and the EM team will discuss options and present to the members during summer meetings.	COMPLETED

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<p>Addressing recruitment and boosting participation in Healthcare Coalitions (HCCs), particularly from non-acute care and public health (PH) member types, requires a strategic approach. Given the challenges related to lack of attendance and involvement at meetings, it's essential to enhance marketing efforts and tailor recruitment strategies to these groups</p>	<p>HCC leaders and the Emergency Management (EM) Team are actively employing diverse strategies to engage non-participants and boost overall involvement, critical for expanding the coalition's reach and enhancing its effectiveness. Here's a breakdown of the methods currently in use:</p> <p>Presentations and Recruitment Efforts:</p> <p>Conducting presentations at association meetings and industry conferences like the New Jersey Emergency Preparedness Association (NJEPA) to attract new members.</p> <p>Direct Outreach:</p> <p>Holding meetings with health officers and organizing personalized discussions with facilities to discuss the value of joining the coalition.</p> <p>Leveraging Existing Networks:</p>	<p>COMPLETED</p>

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Continued from above	<p>Encouraging current members to promote HCC participation within their professional networks, fostering a community-driven recruitment effort.</p> <p>Building on Successful Engagements:</p> <p>Showcasing successful outcomes and using testimonials to enhance credibility and appeal.</p> <p>Feedback and Adaptation:</p> <p>Continuously collecting feedback to understand participation barriers and adjusting strategies to make HCC meetings more relevant and accessible.</p> <p>Additionally, leveraging a newsletter that reaches over 1000 individuals in the emergency management field in New Jersey can significantly enhance outreach and engagement efforts. The newsletter can serve as a powerful tool for:</p> <p>Regular Updates and Announcements:</p>	COMPLETED

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Continued from above	<p>Keeping the community informed about HCC meetings, trainings, and new initiatives.</p> <p>Feature Success Stories and Best Practices: Inspiring non-members by highlighting successful case studies and key HCC members' contributions.</p> <p>Educational Content and Expert Insights: Providing expert articles and practical guidance on emergency management trends and best practices.</p> <p>Calls to Action: Encouraging readers to actively participate in HCC activities and feedback opportunities.</p> <p>Networking Opportunities: Promoting networking events and facilitating collaborations among members.</p> <p>By effectively utilizing these strategies and the newsletter, the HCC can strengthen its outreach, enhance its visibility, and encourage greater participation among New Jersey's emergency management professionals.</p>	COMPLETED

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More in-person meetings statewide	HCC leaders are currently discussing the possibility of adding more meetings, including statewide gatherings, to enhance collaboration and information sharing among members. Updates regarding these discussions and any decisions made will be integrated into future meetings. This will ensure that all members are kept informed and can prepare for any changes to the meeting schedule or format	COMPLETED
Geographic considerations in selecting meeting sites	HCC leaders and regional managers are set to discuss potential opportunities and brainstorm ideas, which they will then present to HCC members during the summer meetings. This initiative is aimed at fostering collaboration and inspiring new strategies to enhance the coalition's effectiveness.	IN PROGRESS - The NJHCC EM Team is working with HCC Leaders to ensure meeting locations are adjusted for the best participation. We have begun utilizing statewide virtual meetings to increase accessibility.

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<p>Threats and weaknesses identified within the HCC include geographic siloing, which hampers cross-regional collaboration and information sharing.</p>	<p>As the issue of geographic siloing and the proposal for an annual all-region/state meeting continue to be discussed and developed, HCC leaders will provide regular updates during meetings. These updates will include progress reports and any strategic plans being considered. Importantly, HCC leaders will actively engage members by seeking their input, ensuring that the views and suggestions from a diverse range of stakeholders are incorporated into the planning process. This approach will not only keep all members informed but also ensure that the initiative is collaborative and reflects the collective insights of the community.</p>	<p>IN PROGRESS - Through the MRSE, Statewide Virtual HCC Meeting, and several other meetings geographic siloing and cross regional collaboration are being addressed.</p>
<p>Have statewide meetings in free space to allow funding to be used to harden facilities for response to events. Offers made by acutes with large space available, rotate region hosting.</p>	<p>When a large group meeting is being planned, HCC leaders and regional managers will reach out to all HCC members to discuss hosting.</p>	<p>IN PROGRESS - The utilization of Statewide Virtual calls will assist with accessibility.</p>

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Annual strategic planning within each region	HCC leaders and regional managers will continue to develop details of this concept and present at the summer HCC meetings for member input.	COMPLETED
Agenda item for HCC Meetings - what exercises are coming up?	In May, HCC leaders will identify that this is currently incorporated into meetings and CLOSE this item.	COMPLETED

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Speakers for HCC meetings	In May, HCC leaders will identify that this is currently incorporated into meetings and CLOSE this item.	COMPLETED

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<p>Home Care and PH need to see more value.</p>	<p>HCC leaders and Regional Managers are taking proactive steps to enhance member engagement by involving representatives from each entity type in the development of new engagement strategies. This collaborative approach ensures that the diverse needs and perspectives of all members are considered in the planning process. By engaging representatives from each entity type in the development process, HCC leaders and Regional Managers aim to create more inclusive and effective engagement strategies that resonate with all members, fostering a more active and collaborative HCC community.</p> <p>Outcomes from these collaborative efforts will be shared by HCC leaders at future meetings. This will include a detailed presentation of the developed engagement strategies, their expected impacts, and the timeline for</p>	<p>IN PROGRESS - The NJHCC EM Team is working with members from Public Health and Home Care & Hospice to increase membership and attendance via their inclusion in meetings, exercises, workgroups, and Juvare.</p>

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<p>My team is one of the new ones who would benefit from some more basic discussions and training.</p>	<p>Next steps include the Regional Managers taking a proactive approach as new members join the Health Care Coalitions. They will develop tailored opportunities to meet with these new members individually, providing orientation sessions that detail the coalition's structure, goals, and member roles. These personalized meetings are designed to ensure that new members are well-informed and equipped to actively participate in the coalition's activities, fostering a seamless integration into the HCC community.</p>	<p>NOT COMPLETED - The NJHCC EM Team offers one-on-one meetings with new members and to supplement these meetings, the team has developed and shared an Orientation Packet with materials such as basic information and trainings.</p>

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<p>Real world event - lessons learned. Lessons learned regionally don't get shared statewide</p>	<p>Discussions among HCC leaders and regional managers will continue to progress. Updates on these discussions will be systematically provided by HCC leaders during the scheduled meetings in the summer and fall.</p>	<p>IN PROGRESS - The NJHCC EM Team has developed and continues to develop After Action Reports/Improvement Plans post real world events such as the IV Solution Shortage. This will continue to be done moving forward.</p>

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<p>Where and how to create plans</p>	<p>Discussions among HCC leaders and regional managers are ongoing and will continue to evolve. Updates on these discussions will be shared by HCC leaders during the upcoming summer and fall meetings. This will ensure that all members are kept informed of the latest developments and can contribute to the ongoing dialogue and planning efforts.</p>	<p>IN PROGRESS - The NJHCC EM Team offers assistance with plan development at every HCC Meeting and is sharing helpful links and resources via the njhcc.org website.</p>